

WARN NO. 4079

March 27, 2020

John Asher
State Rapid Response Coordinator
Office of Workforce Investments, Oregon Higher Education Coordinating Commission
875 Union Street NE
Salem, OR 97311

Worksystems, Inc.
Workforce Development Board
1618 SW First Ave., Suite 450,
Portland, OR 97201

Jason Snider, Mayor
13125 SW Hall Blvd.
Tigard, OR 97223

Kathryn Harrington
Chair
155 North First Ave. MS-21
Hillsboro, OR 97124

This letter is notice that Paper Source (“Company”) is placing employees who work at 7383 SW Bridgeport Rd, Tigard, OR 97224 on temporary, unpaid furloughs.

There are 13 employees currently affected at this employment site. The first furlough at this site will occur on March 29, 2020. These furloughs will continue indefinitely, but are intended to be temporary and last less than six months.

Whether or not this action triggers the requirements of the Worker Adjustment and Retraining Notification Act or any applicable state mini-WARN law, we thought it appropriate to give you this notice. We are taking these employment actions because of COVID-19-related business circumstances that were not reasonably foreseeable. We would like to have given more notice of this action, but were unable to do so because of how quickly our operations were affected by the COVID-19 pandemic, the World Health Organization’s pandemic declaration on March 11th, the President’s declaration of a national emergency on March 13th, and other related governmental announcements and actions.

As permitted by 20 C.F.R. § 639.7(f), and any applicable state mini-WARN laws or regulations, the following additional information is available to you upon request (it is maintained on site and is readily accessible): The anticipated schedule for making separations (if a schedule applies); the job titles of positions to be affected, and the number of affected employees in each job classification; an indication as to whether or not bumping rights exist; the name of each union representing affected employees, if any; and the name and address of the chief elected officer of each union, if any.

Should you wish further information, please contact me at the following phone number:
312.505.7214.

Sincerely,

A handwritten signature in cursive script that reads "Rhonda Z. Dutmer". The signature is written in black ink and is positioned below the word "Sincerely,".

Rhonda Dutmer
Vice President Human Resources

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John Asher
State Rapid Response Coordinator
Office of Workforce Investments, Oregon Higher Education Coordinating Commission
875 Union Street NE
Salem, OR 97311

Worksystems, Inc.
Workforce Development Board
1618 SW First Ave., Suite 450,
Portland, OR 97201

Ted Wheeler, Mayor
1221 SW 4th Ave
Room 340
Portland, OR 97204

Deborah Kafoury
Multnomah County Chair
The Multnomah Building
501 SE Hawthorne Blvd.
Suite 175
Portland, OR 97214

This letter is notice that Paper Source (“Company”) is placing employees who work at 638 NW 23rd Ave, Portland, OR 97210 on temporary, unpaid furloughs.

There are 13 employees currently affected at this employment site. The first furlough at this site will occur on March 29, 2020. These furloughs will continue indefinitely, but are intended to be temporary and last less than six months.

Whether or not this action triggers the requirements of the Worker Adjustment and Retraining Notification Act or any applicable state mini-WARN law, we thought it appropriate to give you this notice. We are taking these employment actions because of COVID-19-related business circumstances that were not reasonably foreseeable. We would like to have given more notice of this action, but were unable to do so because of how quickly our operations were affected by the COVID-19 pandemic, the World Health Organization’s pandemic declaration on March 11th, the President’s declaration of a national emergency on March 13th, and other related governmental announcements and actions.

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